

	JEFFERSON COUNTY DEPARTMENT OF EMERGENCY SERVICES STANDARD OPERATING PROCEDURES	Initial: 09-05-2008 Revised:
	SOP#: FIRE 3-04	
	Subject: Box Alarm System	

BOX ALARM SYSTEM

A. PURPOSE

The box alarm numbering system utilized in Jefferson County is designed to provide a uniform coding box classification for individual geographical areas.

- **Box** - Is a number that is assigned to specific geographical area(s) of coverage.
 - (1) Box numbers begin with the first due fire stations county numerical identification. The "letter(s)" that follows the fire stations number designates the geographical area(s) the box is to cover using the letters "A" to "Z".

Example: The first station that covers the Borough of Sykesville is Station 8. The Fire Chief chose the borough of Sykesville to be the first geographical area to be gridded as an area box, thus designating the letter "A" as Sykesville Borough. The box number for Sykesville Borough is "BOX 8-A".

If the Sykesville fire chief chooses to grid out other areas for box assignments, the fire station number stays the same but the letter will change to designate the new area(s). Box 8-B, 8-C, 8-D, etc.

(2) Box assignments will be determined and set up by the first due fire stations chief and must be approved by the respective municipality.

- **High Hazard Box** - Indicates that, due to special conditions, a facility/building requires a response of its own.

(1) A High Hazard Location may be designated by the stations box number plus HH or other identifiers.

For example a high hazard box located within Brookville Borough would be 2-A-**HH**

A box designation will not be announced for QRS calls.