

	JEFFERSON COUNTY DEPARTMENT OF EMERGENCY SERVICES STANDARD OPERATING PROCEDURES	Initial: 03-01-2006 Revised:
	SOP#: FIRE 3-16	
	Subject: Equipment Status	

EQUIPMENT STATUS

A. PURPOSE

This policy presents the procedure used to report and manage the status of fire apparatus within Jefferson County.

B. PROCEDURE

1. When a unit is placed "*out of service*" or "*back in service*," the Communications Center is to be advised.
2. The Communications Center will then announce the status over Fire Dispatch. For example:
Units going out of service: Ex. "*Jefferson County announcing, Engine-45 out of service.*"
Units going back in service: Ex. "*Jefferson County announcing, Engine-45 back in service.*"
3. The status board in the dispatch floor will be updated as needed in regards to units in and out of service.
4. If a unit is going to be out of service, and the Chief would like that unit replaced with a next due unit, then that unit should be called out of service. If a unit will be out of service and the Chief does not want that unit backed up with next due, then the unit status does not need to be changed.

Ex. Engine 2-12 is out of service. Chief 2 does not want the next due engine paged, because he has an additional engine or a backup, then the unit is not to be called out of service. When the county pages for Engine 2-12, it shall be company 2's responsibility to respond another engine and advise the County "Jefferson, Engine 2-17 will be responding in place of Engine 2-12."

Ex. Jefferson Engine 1 is out of service and Chief 1 wants it replaced with the next due Engine. Chief 1 or his designee will call Engine 1 out of service. At the time of call the communications center will page the next due company with an engine and advise "In place of Engine 1."

5. Broadcasts of out of service fire units shall commence daily at 08:00 hrs and 18:00 hrs. This will be conducted on fire dispatch.

Ex. "At 08:00 hrs, Jefferson County showing Engine 1 and Engine 3 out of service"

6. When the Communications Center receives a request to dispatch an assist company or companies, the requesting party shall be advised of any apparatus that is known to be out of service from that company or companies before the dispatch.