

	<b>JEFFERSON COUNTY DEPARTMENT OF EMERGENCY SERVICES</b> STANDARD OPERATING PROCEDURES	Initial: 03-01-2006 Revised:
	SOP#: FIRE 3-21	
	Subject: Siren and Pager Test	

## SIREN AND PAGER TEST

### A. PURPOSE

On the first Monday of each month, the Jefferson County Department of Emergency Services will conduct a test of each fire station's siren and group pager tones. This test is designed to help detect any problems that may have occurred with the system before an emergency situation occurs.

### B. PROCEDURE

1. Prior to beginning the test the communications center will announce that the test is about to begin. When the test is complete the communications center will announce the completion of the test.
2. All other Mondays of the month, a test will be conducted of each fire stations siren and group pagers as requested by the fire departments. These tests will begin at 19:00.
3. When a "heavy traffic condition" exists due to multiple emergencies the communications center may postpone or suspend the test until 19:30 when there is a lesser amount of traffic on the frequency.
4. The communications center will strive to conduct the test each week however, if there is a "heavy traffic condition" for an extended period of time and the test cannot be conducted at 19:30 it will be cancelled for that evening.
5. The dispatchers will fill out the Jefferson County Siren and Pager Test form after each test is completed . Any problems that are discovered by either the Communications Center or called in by field providers will be noted on the form.