

# JEFFERSON COUNTY

## CDBG-CV

### ECONOMIC RECOVERY ASSISTANCE PROGRAM

#### Instructions for Applying for Grant Funds

Download all documents:

1. Instructions
2. Economic Recovery Assistance Guidelines
3. Small Business Assistance Program Application
4. Duplication of Benefits Certification
5. Income Certification

Read the Economic Recovery Assistance Guidelines thoroughly to determine if your business will qualify for the grant program.

If you determine that your business qualifies for this grant, complete the following documents:

1. Small Business Assistance Program Application (include all items on checklist)
2. Duplication of Benefits Certification
3. Income Certification (an Income Certification must be completed by employee(s) for each job being created/retained.

Return the completed documents, along with all supporting documentation, via email:  
[cdbg-cv@jeffersoncountypa.com](mailto:cdbg-cv@jeffersoncountypa.com)

or mail to:

Jefferson County Department of Development  
155 Main Street, 2<sup>nd</sup> Floor  
Brookville, PA 15825

**All applications and documentation must be returned by February 26, 2021.**